

## **Request for Donation**

## Please complete and mail to:

Candy Town USA 820 Shiloh Crossing Blvd. Ste. 1 Billings, MT 59102

Thank you for thinking of Candy Town USA.

Each year, Candy Town USA allocates a budget to support community activities through contributions. We believe in giving back to our beautiful Billings community and are pleased to do our part.

We try to accommodate as many requests as possible. However, requests have become so numerous that they exceed our capabilities. In order for us to evaluate your request, we ask that you complete this form.

Due to an increasing number of inquiries, requests must be received two weeks prior to the date the donation is needed.

Date: \_\_\_\_\_\_

Name of Organization or Group: \_\_\_\_\_\_

Tax ID #: \_\_\_\_\_\_ Address: \_\_\_\_\_\_

Contact Person: \_\_\_\_\_\_

Contact Phone: \_\_\_\_\_\_

Date of Desired Pick-up: Donation Type Request: (Gift Basket, Gift Card, Fudge Box, Etc.)

If applicable, how many people are expected to attend function? \_\_\_\_\_\_

Please tell us a little about your organization, the reason for your request, and who it's benefitting?